



MINUTEMAN THRIFT SHOP  
121 Grenier Street HAFB  
Phone: 781-274-8079

#### TERMS OF CONTRACT

1. I, the Consignor, hereby authorize the Minuteman Thrift Shop at Hanscom AFB (hereafter referred to as Thrift Shop) to take possession of the articles listed on the consignment sheet and to offer them for sale in accordance with Thrift Shop policies.
2. In the event the Thrift Shop sells any property consigned in accordance with this contract during the consignment period, the consignor shall receive the sale price less commission of 25%, said commission to be retained by the Thrift Shop.
3. Consignment sheets will be completed and items priced by the Consignor at the Thrift Shop under the supervision of the Thrift Shop volunteers. Goods will not be accepted for consignment that have been withdrawn from the Thrift Shop within the past 90 days.
4. No property valued at less than \$1.00 will be consigned. A maximum of 16 items per week will be accepted for consignment. Limits may be further restricted by category of quantity allowed each week, based on space available in the store at that time. **THE THRIFT SHOP RESERVES THE RIGHT TO TEMPORARILY DISCONTINUE ACCEPTING CONSIGNMENTS AT ANY TIME.**
5. The consignment period is 6 weeks from the first day the item(s) are consigned. It is the responsibility of the Consignor to obtain a copy of his/her item list from the Thrift Shop. The consignor's expiration dates are listed on the signed consignment contract.
6. The Consignor may lower the price only one time on any or all of the un-expired consigned items by doing so in person. **A REDUCTION IN PRICE DOES NOT EXTEND THE CONSIGNMENT PERIOD.**
7. The consignor may withdraw any unsold items from the Thrift Shop before the expiration date by removing articles and paying a handling charge of \$.25 for a single item, or \$1.00 for 5 items removed at the same time. **IT IS THE CONSIGNOR'S RESPONSIBILITY TO KEEP TRACK OF EXPIRATION DATES FOR CONSIGNED ITEMS.**
8. All articles which are unsold and not withdrawn by the consignor prior to the expiration date, will be **DONATED** to the Thrift Shop, to be disposed of as the Thrift Shop may deem advisable. The consignors waives and relinquishes all claim to such articles and/or the proceeds thereafter. **OWNERS OF ARTICLES WILL NOT BE REMINDED OF THE EXPIRATION DATES OF ARTICLES PLACED FOR CONSIGNMENT.**
9. The Consignor hereby certifies that he/she has an unencumbered title to all the articles listed herein and is entitled to sell same.
10. The Consignor agrees that payment for property sold will be issued in check form. All checks will be mailed by the 15<sup>th</sup> of the month following the sale of an item during the prior month. Checks for less than \$1 will not be issued. A fee of \$.50 will be automatically deducted from each Consignor's account to cover the cost of postage and handling of consignment checks. Only one check will be issued per month, checks are **NOT** re-issued for any reason without proof of good cause.
11. The Consignor agrees to cash all Thrift Shop checks within 90 days of the date of issue and authorizes the Thrift Shop to stop payment or otherwise render non-negotiable any checks issued and not cashed within 90 days of issue. If payment is stopped on any check or any check is otherwise rendered non-negotiable 90 days after issue, the Consignor authorizes the full amount written to be a **DONATION** to the Thrift Shop and thereby waives and relinquishes any claim to such proceeds thereafter.
12. A copy of the current consignment policy will be posted in a prominent location in the Thrift Shop. If for any reason an item is deemed unacceptable, after the date it was consigned, it will be pulled from the floor. Pulled items that are not claimed within 30 days will be disposed of at the discretion of the management. The Thrift Shop will not notify Consignors of pulled items nor the date these items were pulled, but their account number will be posted on the "See Manager" message board.
13. The Consignor will consign functional items and agrees to provide proof of the working condition of electronic items.
14. No bartering or private sales are permitted within 50 feet of the Thrift Shop.
15. The Thrift Shop has the right to refuse any items. The Thrift Shop reserves the right to temporarily or permanently revoke the Consignors consignment privileges. Revocation of these consignment privileges may be done if the potential Consignors, their family, or friends action on behalf of the Consignors verbally abuse, verbally/physically offend, or harass Thrift Shop volunteers for any reason and/or misrepresent items for consignment.
16. The Consignor hereby agrees not to hold the Minuteman Thrift Shop, the Hanscom Officer's Spouses' Club, their officers, employees or agents responsible for consigned articles that are expired, lost, stolen, or damaged by any cause whatsoever.